

Welcome to Freiburg

Information Session
for Incoming Exchange Students
at the Department of Economics

Albert-Ludwigs-Universität Freiburg



**UNI
FREIBURG**

Thursday 11th, October 2018 at 14:00 h

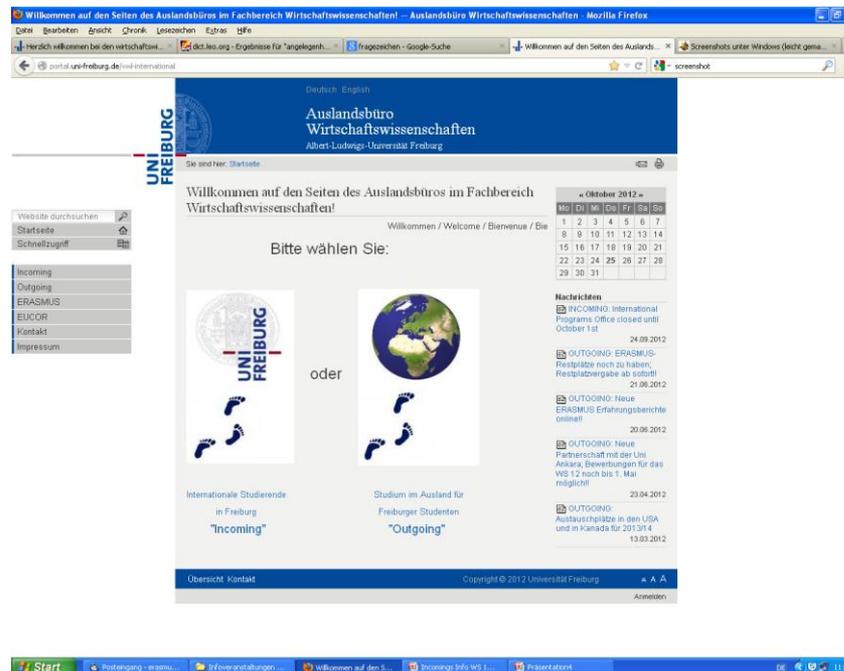
in HS 1016

- International Programs Office
 - ERASMUS Affairs:
 - Director: Prof. Dr. Bernhard Neumärker
 - Coordinator: Dr. Steffen Minter
 - mail: steffen.minter@vwl.uni-freiburg.de
 - room: 2311 (KG II, 3rd floor)
 - office hours: We.: 15.00 – 16.00h
 - mail: erasmus@vwl.uni-freiburg.de
 - Student Assistant: Alexandra Kromer

Homepage...



- ...of the International Programs Office:
 - <http://portal.uni-freiburg.de/vwl-international>
 - Google: Auslandsbüro VWL Uni Freiburg



Homepage...



- ...of the Department of Economics:
 - <http://portal.uni-freiburg.de/vwl>
 - Google: VWL Uni Freiburg
 - Important URL for...
 - ...Course Listing
 - ...HisInOne
 - ...ILIAS
 - ...University Library
 - ...etc.



- Course Listing for Economic Courses

→ how to get there:

- Homepage of the Department of Economics



- Link to HISInOne



- Studies offered



Course Selection



- Choose the degree program
 - B.Sc. Volkswirtschaftslehre
 - B.Sc. Betriebswirtschaftslehre
 - M.Sc. Volkswirtschaftslehre
 - M.Sc. Betriebswirtschaftslehre
 - M.Sc. Economics
- Choose the subitem
 - e.g. Mandatory, elective
- And find the offered courses



- Course Information
 - Course Listing
 - time, date, room, lecturer, language of instruction, etc.
 - course code



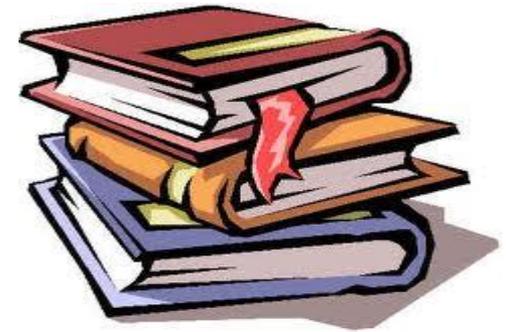
- Course Information
 - Homepages of the chairs
 - time, date, room, lecturer, language of instruction, etc.
 - course outline
 - ECTS
 - news, updates
 - links to relevant information
 - course material (lecture notes, etc.)



- Course Information
 - Homepages of the chairs
 - how to get there:
 - Homepage of the Department of Economics
 - Institute und Lehrstühle
 - then...
 - ...choose the chair or the professor



- Course Information
 - “Modulhandbücher”
 - Complete listing of all Economic courses
 - Course outline
 - Language of instruction
 - ECTS
 - Bear in mind that not all courses are lectured every semester!





- Course Types
 - Relevant degree programs
 - Bachelor of Science = undergraduate
 - instruction in German
 - Master of Science = graduate
 - both English or German
 - Integrated Master Program = graduate
 - instruction in English

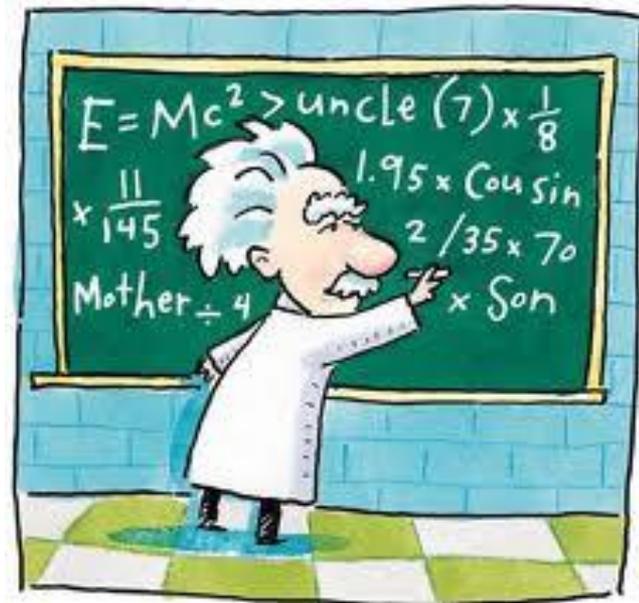
- Course Types
 - Other institutions
 - Other departments:
 - Law, Political Science, History, etc.
 - Sprachlehrinstitut (SLI)
 - language and cultural courses
 - some courses are free of charge for exchange students
 - <https://www.sli.uni-freiburg.de/>
 - Course Listing  Philologische Fakultät
 -  Sprachlehrinstitut



- Course Types
 - Other institutions
 - Zentrum für Schlüsselqualifikationen (ZfS)
 - Center for Soft Skills
 - various courses relating to competence training
 - <http://www.zfs.uni-freiburg.de/>
 - Course Listing  Lehrveranstaltungen des Zentrums für Schlüsselqualifikationen



- Course Types (refer to courses at the Department of Economics)
 - Lecture (Vorlesung)
 - No registration
 - Usually held weekly
 - Instruction by professor



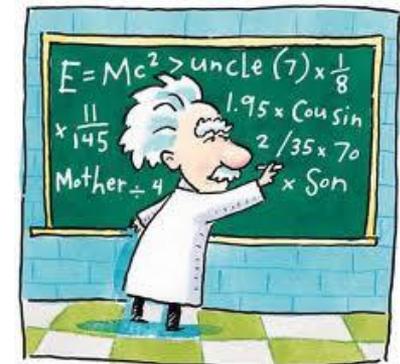
- Course Types (refer to courses at the Department of Economics)
 - Tutorial (Übung)
 - Additional to the lecture
 - Extension/Application of theories taught in the lecture
 - No registration unless otherwise stated
 - Usually held weekly
 - Instruction by assistant
 - Usually starts in the second/third week of the semester



- Course Types (refer to courses at the Department of Economics)
 - Sub-Tutorial (Tutorat)
 - Exercise, practice, calculation
 - Usually held weekly
 - No registration unless otherwise stated
 - Instruction usually by student
 - Usually starts in the third week of the semester



- Course Types (refers to courses at the Department of Economics)
 - Seminar
 - Workshop
 - Often organized as a block course
 - Instruction by professor or assistant
 - Registration mandatory
 - Restricted number of participants
 - Contact the professor/assistant



- Ilias
 - Lecture notes, literature, exercises, assignments, etc.
 - how to get there:
 - Homepage of the Department of Economics → Ilias
 - then...
 - Type in your university password and user-id



■ Ilias

→ how to find courses:

○ Choose „Magazin”



○ Wirtschafts- und Verhaltenswissenschaften



○ Bereich Wirtschaftswissenschaften

○ Choose the chair



○ Choose the professor

○ Choose the course



○ Click the icon below “Aktion” to book the course using the password provided by the lecturer



- Economic courses
 - Usually between 4 and 8 credits
 - Rule of thumb:
 - 2 SWS = 4 ECTS
 - 4 SWS = 6 ECTS
 - 6 SWS = 8 ECTS
 - SWS = Semesterwochenstunden
(quantity of lessons per week)
- Courses at other institutions
 - ECTS as indicated



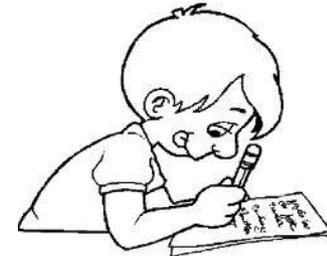


- University library
 - Main building (UB1)
 - New building, just across KGII
 - Homepage of the library
 - <http://www.ub.uni-freiburg.de/>

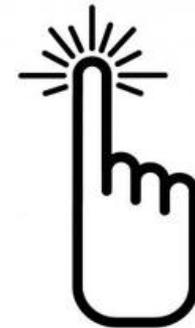
- Library at the Department of Economics
 - called „Volkswirtschaftliches Seminar“
 - on the second floor of the KG II
 - Availability of all relevant Economic literature
 - Borrowing only overnight or over the weekend
 - Need for an identification
 - Receipt of the identification at the entrance
 - Opening hours: Mo. – Fr. 8am – 10pm
Sa. 9am – 6pm

- Economic courses
 - Final examination period: February/March

 - Online registration
 - Registration period: January
 - HisInOne
 - Homepage of the Department of Economics → HisInOne



- Economic courses
 - Online registration
 - Login with your university password and your user-id
 - Prüfungsan-/abmeldung
 - Tick off the box and click „weiter“
 - Move on to the specific exam
 - Anmeldung
 - Take care that you choose the correct exam (4, 6, or 8 ECTS)



- Economic courses
 - Online registration
 - If you face problems contact us!
 - Seminars usually conclude with a presentation and an essay
 - **Possibility to get 2 ECTS just for attending a lecture (Professor has to agree!)**
- Exams at other institutions
 - Assessment/examination and registration as announced by the lecturer
 - Check the respective web pages!



- Learning Agreement
 - Final version has to be signed until end of November unless your home university demands it earlier
- Certificate of arrival/attendance
 - Some partner universities require a signed certificate of arrival
 - Check with your coordinator at home!
 - All universities ask for a signed certificate of attendance!! (Issued by Erasmus office in Sedanstraße)



- „Schein“
 - Certification of the successful completion of a single course at SLI, ZfS, or other departments
 - Important for your Transcript of Records!
 - Transcript of Records
 - Certification of **all courses** participated
 - Includes ECTS and grades
 - Will be issued by your coordinator
 - Fill in a preliminary Transcript of Records and hand it in!
- Information on non-Economic courses!

